

# LIUNA!

# LFA



*Ciro A. Quattrocchi, President/Business Manager*

## **RETIREMENT PROCESS FOR TEACHERS AND STAFF WHO ARE ENROLLED IN LIUNA (PENSION) AND / OR MASON TENDERS' DISTRICT COUNCIL TRUST FUND (MEDICAL).**

### If you are enrolled in the Laborers' International Union of North America Pension Fund:

1. Contact the LFA President in March/April of the year you are planning to retire:  
718 - 539 - 6440.
2. Call LIUNA at 1 800 - 544 - 7422 and request a Retirement Packet.
3. Once you receive the Packet you will call the LFA Office for an appointment with the President to complete the necessary paperwork that you received in the Packet.  
\*In the interim you will obtain from the School on official school stationary letter acknowledging your retirement and last date of work: e.g. August 31, 2018.  
  
\*You will need TWO types of identification (a list of acceptable IDs is on the last page of the Retirement Packet). In addition, you will need a birth certificate and a marriage certificate for your spouse. A birth Certificate for your children if they are to be heirs. A divorce decree or separation agreement, notarized form if you are no longer married.
4. After meeting with us, all LIUNA paperwork should be mailed by the end of May.

### If you are enrolled in the Mason Tenders' District Council Trust Fund:

1. The President of the LFA has the necessary forms to link your medical to the Pension so that you may take the Medical into retirement. The President must acknowledge you are in "Good Standing" with the appropriate paperwork. This paperwork will be completed at our meeting to fill out the LIUNA packet.
2. You will receive from LIUNA a letter stating that your application for the Pension is being processed, and that letter **must accompany** the MTDC paperwork.

**NOTE:** In most cases you would be filing for the pension to commence September 1. However, you will NOT receive your first check in September simply because your August contributions are submitted to LIUNA in September and LIUNA must verify your years of wages with the Social Security Department. While this whole process is going on, you will need to stay in Good Standing with the LFA. Therefore, we require a \$90.00 check for retiree dues from September to February.

**If this entire process is done correctly you would receive your first Pension Check in December or January!**

Feel free to call the LFA office for more information.

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